

Meeting Minutes

Project Name: IPRS	Doc. Version No: 1.0	Status: Final	Date: 7/30/2003
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Meeting Name: IPRS Core Team Meeting
Facilitator: Rick Olson, DMH
Scribe: Evelyn Woodard
Date: 7/30/2003
Time: 10:00AM TO 1:00PM
Location: Crossroads, Conference Room 3

Attendees

Name
IPRS Core Team

Agenda

Item No.	Topics
(1).	<p>Division and EDS Review</p> <p>Request approval of July 23rd meeting minutes. Questions or comments regarding the July 25th checkwrite, preparations for the August 8th checkwrite.</p> <p>Review results of the previous Checkwrite, noting problems researched, solved or still being researched and checkwrite summary report.</p> <p>Bug Central Status, review status of action items and issues related to support pilot Area Programs, key CSR's.</p> <p>IPRS Operations Support: File Maintenance, Security and Help Desk</p>
(2).	<p>Pilot Area Programs and Others</p> <p>Area Program Checkwrite Status – follow-up on the checkwrite cycle for July 25, 2003. Pilot AP issue list, rates (rate changes – please use the new rate maintenance form/procedures).</p> <p>Specific agenda items, Health Choice and MQBQN.</p>
(3).	<p>Miscellaneous</p> <p>Other IPRS related topics for discussion.</p>

Item No.	Topics
1.	<p>Administration Notes (Division and EDS review):</p> <p>General Discussions and Questions: EDS informed DMH IT Services that ‘INST’ is complete, however a bug was detected surrounding the CANDLE software.</p> <p>DMH IT Services informed EDS that Lee-Harnett’s Attending Provider number segment was missing resulting in denied claims during the previous checkwrite. Attending Provider number is required when billing with the group number. Lee-Harnett will add the Attending Provider number segment and resubmit the claims. DMH IT Services informed EDS the Division added Homeless to OPC’s Billing Provider and OPC will add Homeless to their Attending Provider.</p> <p>EDS informed DMH IT Services that EDS is not always informed when Site Coordinators are no longer working for an Area Program. Going forward, EDS will run a security report to determine who should have security. EDS informed DMH IT Services that EDS can be audited on the security report. EDS wants to make sure that the security records are accurate; therefore Kellie Fessler and Bobby Minish will discuss and determine a process to address the security issue. Once the process has been determined, EDS will forward an IPRS Issue Alert to the IPRS Area Program Coordinators, the Division and the Controller’s Office.</p> <p>EDS informed DMH IT Services that Christie Harris, Provider Services Manager, contacted the Area Programs regarding the UB92 Specialized Therapy Code.</p>

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2.	<p>Review Results of the Previous Checkwrite:</p> <p>Please review attached checkwrite summary report.</p> <p>CSR Prioritization:</p> <p>Jean Renewal informed group that EOB 8952 (Claim denied due to age restrictions for target population) is still an ongoing issue.</p> <p>Operations Support (File Maintenance, Security, Help Desk):</p> <p>Deborah Merrill informed group that some of the Operations Support staff is assisting Southeastern Regional with their rate changes and how to use the new rate maintenance form and procedures. Also, the Operations staff will assist the Area Program with CNDs errors and/or issues.</p>

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3.	<p>Administration Notes Continued:</p> <p>10:30am Conference Call to Area Programs: Area Program checkwrite status, discuss preparations, questions and concerns.</p> <p>Betty Cogswell informed the Area Programs that Phillip Hoffman received the Health Choice policy statement, but has expressed comments and concerns regarding the EOB codes description from Blue Cross/Blue Shield. The Health Choice Policy will be delivered to the Area Programs within the next week and should become effective September or October. Betty Cogswell informed the Area Programs that covered services are not paid through Health Choice. Health choice case management definition is different from the Division's case management definition.</p> <p>DMH IT Services was unaware that the MQBQN logic was in place (following logic in the selection of which MQB claims should route to Medicaid for adjudication and which claims should route to IPRS). If the F2 stamp override is applied, the MQB claim will route to IPRS regardless. Betty Cogswell informed the Area Programs they can submit their MQB claims now.</p> <p>Betty Cogswell emailed the diagnosis spreadsheet to the Area Programs indicating that ICD-9 codes 291.99, 303.1, 303.2 and 303.3 were invalid diagnosis codes.</p> <p>VGFW expressed concerns regarding UCR billing for jail diversion program (Medicaid recipient cannot receive benefits while imprisoned). Betty Cogswell informed the Area Program that Case Management and Case Support services are not billed through UCR; these types of services should be billed outside IPRS as non-UCR. Betty informed Area Program she would perform follow-up procedures with the Substance Abuse Group regarding UCR and non-UCR charges. VGFW gave Rick DeBell allocation number '03N15VGFW02' to analyze/research UCR and non-UCR charges. Area Program was informed by DMH IT Services that the Area Programs would not have to resubmit the claims that denied during the 7/11/03 checkwrite. Policy was written to allow denied claims to be automatically resubmitted (intervening not necessary from the Area Programs).</p> <p>New River received duplicate entries in the CNDS system when cross-referencing Medicaid recipient. Eligibility overlaps (one ends while the other extends). The Area Program will contact DSS to resolve their duplicate entries issue.</p> <p>Mecklenbug would like to be included in the UB92 Specialized Therapy code discussions. EDS will notify Christie Harris, Provider Services Manager, to add Mecklenburg to the distribution list.</p> <p>Blue Ridge will forward their manual adjustments to EDS-IPRS, attention Evelyn Woodard, 5520 Dillard Drive, Cary NC 27511. EDS informed the Area Program that EDS must have the manual adjustments by Monday, August 04, 2003 in order to be processed on time.</p>

Item No.	Topics
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3. Administration Notes Continued:

Miscellaneous Topics for Discussion: None

Action Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
AI1.	7-30-03	DMH IT Services will perform follow-up procedures with Gary Imes regarding June memo (TNC Population Groups). Statement within memo was not retracted and staff has become concerned.	Betty Cogswell			
AI2	7-23-03	DMH IT Services will perform follow-up procedures regarding jail diversion allocation. VGFW provided Rick DeBell allocation number '03N15VGFW02' to analyze/research UCR and non-UCR charges.	Betty Cogswell Rick DeBell			

Issue Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
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